



# Rocky Run Middle School PTA

## 2011—2012 ROCKY RUN VOLUNTEER FORM (Please return form by Friday, September 23<sup>rd</sup>)

Name of Volunteer: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Volunteer: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Children at Rocky Run:

1st Child: \_\_\_\_\_ Team: \_\_\_\_\_ Grade: \_\_\_\_\_

2nd Child: \_\_\_\_\_ Team: \_\_\_\_\_ Grade: \_\_\_\_\_

*Descriptions of committees and activities are on the back of this page.*

PTA Board Chairperson(s) are needed for the following committees:	
<b>Liaisons:</b> <input type="checkbox"/> Business Partnership <input type="checkbox"/> Legislative Representative <input type="checkbox"/> Magazine Drive <input type="checkbox"/> Volunteer Coordinator	<b>Activities:</b> <input type="checkbox"/> Field Day <b>Programs:</b> <input type="checkbox"/> Odyssey of the Mind <b>PTA Service:</b> <input type="checkbox"/> Spirit Wear Coordinator

Non Chairmanship Volunteer Opportunities :	
<input type="checkbox"/> Book Fair (early December/March) <input type="checkbox"/> Eighth Grade End-of-Year Dance (June) <input type="checkbox"/> Library Aide <input type="checkbox"/> Magazine Drive (early October) <input type="checkbox"/> Office Volunteer/Copying	<input type="checkbox"/> Refreshments/Baking <input type="checkbox"/> School Photos (October) <input type="checkbox"/> Ticket Sales <input type="checkbox"/> Vision/Hearing Screening (October)

TB certificate required for all volunteers:  On file  Attached  Will provide

## Descriptions of Activities

### PTA Committee Chair and Liaison Positions

#### Liaisons

Business Partnership	Act as RRPTA representative to the school's business partners. Works with school administration to determine need for PTA support.
Legislative Representative	Act as liaison to the State PTA to keep the board informed of legislative issues.
Magazine Drive	Coordinate volunteers for Prize distribution for the school Fall Magazine Drive.
Volunteer Coordinator	Coordinate and help committee chairs schedule appropriate volunteers.

#### Activities

Field Day	Assist the After School Specialist in support of the end of the year Field Day .
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#### Programs

Odyssey of the Mind	Act as liaison to PTA board. Provide information to new teams from program office.
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#### PTA Service

Spirit Wear	Coordinate the purchase and sale of spirit.
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### Non Chairmanship Volunteer Opportunities (listed alphabetically)

Book Fair	Work at Fall and/or Spring Book Fairs.
Eighth Grade Dance	Help with decorations, refreshments, chaperoning, ticket sales and clean-up for the Eighth Grade Dance in June.
Library Aide	Assist librarian with re-shelving and other tasks as necessary.
Magazine Drive	Assist with counting orders and awarding prizes during lunch periods.
Office Volunteer	Assist office staff with reproduction and other clerical tasks as needed.
Refreshments/Baking	Provide refreshments and/or baked goods for various PTA events.
School Photos	Organize and assist students coming in for pictures.
Tickets and Sales	Help sell tickets during the lunch periods for events such as school dances, basketball game, plays and yearbook sales.
Vision/Hearing Screening	Assist school nurse with vision and hearing test.